

## **Job Type**

Database Administrator (Summer Internship)

At GRC, we make the datacenter more efficient and enable a significant increase of power density per rack. GRC is hiring a Database Administrator / Summer intern to help develop and support our liquid immersion cooling systems for data center and Edge IT systems.

As a data entry intern, you will help the product team to establish and standardize the ARENA process within the company. An ideal candidate would be humble, curious, and proactive in seeking solutions and learning new skills.

This position is based in our Austin office but is eligible to be a hybrid.

## **What You'll Do**

- Update existing data and cleanse large data sets.
- Identify, gather, integrate, and analyze relevant data.
- Verify data by comparing it to source documents.
- Assist in day-to-day tasks in managing data files and sending status updates.
- Attendance and participation in weekly team meetings.
- Strong collaboration with engineering and product teams.
- Working with PDM, PLM, Engineering, Product Marketing, etc.

## **What You Have**

- Excellent organizational skills, strong attention to detail, and ability to interpret large amounts of data and to multi-task.
- Desire to learn.
- A profound understanding of confidentiality and data protection.
- Strong written and verbal communication, critical thinking, and problem-solving skills
- Experience with Microsoft Office suite, particularly Excel and PowerPoint
- Experience working with data sets, data entry, and data cleansing.
- Ability to work in a fast-paced environment – both independently and as part of a team, multi-task and prioritize accordingly.
- Nice to have experience with Arena, PDM, and PLM programs.

**Pay Rate:** \$20/hr